



SULTAN QABOOS UNIVERSITY HOSPITAL
NURSING DIRECTORATE

1. ADMISSION OF PATIENT

Standard Statement : Patient is welcomed to the ward with identity established . Orientated to the environment with his / her needs identified.

STRUCTURE	PROCESS	OUTCOME
<ul style="list-style-type: none">• Patient• Family or significant others• Ward Nurse	<ul style="list-style-type: none">• Prepare bed unit and appropriate equipment before patient's arrival.• Greet patient and significant others warmly and introduce self and his or her case doctor.• Escort patient to designated bed and ensure patient is settled comfortably.• Ward Clerk admit patient in the system• Establish Patient's identity upon arrival.<ul style="list-style-type: none">○ Attached identification bands (s) on patient's forearm(adult).○ 2 Identifications bands for children; one in the wrist and one on the leg.• Orientate patient or significant others to the ward environment.	<p>The Patient & Family will:</p> <ul style="list-style-type: none">• Feel confident that everything possible is being done to ensure to ensure a safe and timely admission to a ward.• Express understanding and satisfaction with the explanation and care given.• Is oriented to the ward and have their comfort maintained.• Identification bracelets attached to patient.• Care rendered based on identified needs• Be given opportunity to ask question(s) regarding admission.• Be safe and fully informed regarding the reasons for admission.

STRUCTURE	PROCESS	OUTCOME
	<ul style="list-style-type: none"> • Explain relevant ward routines. • Encourage patient or significant others to express needs, fears, and anxieties. • Reassure patient as appropriate. <p>Plan and document care according to identified needs</p>	<p>The Nurse will:</p> <ul style="list-style-type: none"> • Keep patient & family fully informed about progress of admission. • Ensure needs are identified and met. • That patient has ID band identification established upon arrival to the unit. • Continue to care and re assess for patient needs until discharge. • Ensure all documentation is correct, complete and updated. • Give a full handover of the patient to the next shift endorsement.